



**CAYMAN ISLANDS GOVERNMENT
CREDIT CARD EXPENSE CLAIM FORM**

| | | | | | | |
|--------------------------------|--|--|---|----------------------|------------------------|------------------------|
| PERSONAL INFO | Name: | | Deborah Bodden | | | |
| | Title | | Head of Department | | | |
| | Destination or Purchase: | | GCM | | | |
| | Purpose: | | Monthly billing – Government issued credit card | | | |
| | Travel or Purchase Date: | | MARCH 2020 | | | |
| DETAILS OF TRANSACTIONS | Date (DD/MMM/YY) | Supplier and Description of Transaction | Foreign Amount | Exchange Rate | CI\$ Equivalent | Type of Expense |
| | 03/MAR/20 | Kirk Market; | 37.21 | 0.8375 | 29.77 | Official |
| | 12/MAR/20 | Grand Old House; | 379.67 | 0.8375 | 316.39 | Official |
| | 13/MAR/20 | Priced Right; | 8.74 | 0.8375 | 6.99 | Official |
| | 14/MAR/20 | Kirk Home Centre; | 20.96 | 0.8375 | 16.77 | Official |
| | 14/MAR/20 | Priced Right; | 8.62 | 0.8375 | 7.22 | Official |
| | 14/MAR/20 | Fosters Food Fair; | 8.74 | 0.8375 | 6.99 | Official |
| | 17/MAR/20 | Kirk Market; | 4.59 | 0.8375 | 3.84 | Official |
| | 17/MAR/20 | Kirk Market; | 18.32 | 0.8375 | 15.34 | Official |
| | 03/APR/20 | <i>Annual Membership Fee</i> | <i>150.00</i> | <i>0.8375</i> | <i>125.63</i> | <i>Official</i> |
| | 03/APR/20 | <i>Purchase finance charge</i> | <i>27.60</i> | <i>0.8375</i> | <i>23.12</i> | <i>Official</i> |
| | TOTAL | | | | | 555.00 |
| DECLARATION | All transactions listed relate to expenditure incurred in the course of Government Business and is in accordance with the terms and conditions of use of the card. | | | | | |
| | Name of Cardholder: DEBORAH S BODDEN Cardholder Signature: _____ Signed the _____ day of _____ 20_____ | | | | | |
| OFFICIAL USE ONLY | I have reviewed the above for accuracy and completeness. | | | | | |
| | Name _____ | | Signature _____ | | Date _____ | |
| Approved By: | | | | | | |
| Name _____ | | Signature _____ | | Date _____ | | |

Ref. Batch # APR 2020 - 220411 - 009 - CC